

# 2023 Maine Association of REALTORS® Foundation Competitive Grant

Organization Name: \_\_\_\_\_

I. Total Funding Requested: \$\_\_\_\_\_ Total Project/Program Budget \$\_\_\_\_\_

Project/Program Geographic Service Area: \_\_\_\_\_

II. Describe the housing project/program for which you are seeking a grant. Please provide your response in the spaces/boxes provided. No additional pages allowed, unless necessary for the budget.

A. NEED / POLICY ISSUE TO BE ADDRESSED (complete the sentence):

Grant funds from the Maine Association of REALTORS® Foundation will be used to:

\_\_\_\_\_

How many people/families will be directly served by the requested funds? \_\_\_\_\_

B. DESCRIBE YOUR PROJECT: (In 2,000 characters or less, respond to these bullets) (50 points)

- What makes this project/program unique?
- Is this a new or existing initiative?
- How much money will the program/project leverage?
- What is your plan for long term affordability?
- What is the target population for this project (e.g. what household income level will be served)?
- What are the goals and results you expect to bring about?

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**C. PROGRAM IMPLEMENTATION:** (In 1,000 characters or less, respond to these bullets) **(25 Points)**

- When will the project/program be operational?
- Planned date for completion?
- What internal resources will your organization contribute to this initiative?
- What are your plans for future funding/sustainability of this program?
- Name any partner organizations involved in this project.

**D. TOTAL BUDGET AMOUNT FOR YOUR PROJECT: (25 points)**

Funding Sources (List all Confirmed and Potential Sources – use additional page if necessary)	Total Amount	Funding Already Secured? (Y/N)	Commitment Date/Expected Commitment Date
1.	\$		
2.	\$		
3.	\$		
4.	\$		
<b>A. TOTAL PROJECT / PROGRAM BUDGET:</b>	\$	-----	-----
Funding Uses (How will the funds be used?) Expenditure Categories	MAR Foundation Grant Request	Funds from Other Sources	Total Amount
1.	\$	\$	\$
2.	\$	\$	\$
3.	\$	\$	\$
4.	\$	\$	\$
5.	\$	\$	\$
6.	\$	\$	\$
<b>B. TOTAL PROJECT / PROGRAM BUDGET:</b>	\$	\$	\$

Funding Sources **A. Total Project/Program Budget – Total Amount** (Column 2) should equal Funding Uses **B. Total Project/Program Budget – Total Amount** (Column 4).

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## III. Please provide these required enclosures:

- If new multifamily construction or multifamily rehab, enclose construction and operating budgets
- Board of Directors list with affiliations and locations
- Most recent audited financial statements
- Copy of IRS ruling letter (for non-profit corporations)

## IV. The 2023 grant program has the following policies. Please do not complete the application if you do not agree to these conditions:

- MAR Foundation funding will be used for housing assistance for families who meet income guidelines as defined by the U.S. Department of Housing and Urban Development. The mission of the REALTORS® Affordable Housing Fund is “to provide financial resources to groups and organizations for the purpose of funding activities, programs, and services which directly or indirectly expand, create, maintain, or encourage the development of decent, suitable shelter and housing opportunities in Maine, including heating assistance, for individuals and families with low, very low, or no income.”
- Grant funds must be expended within 12 months after payment is issued. Grantees must submit a status report 6 months after payment is issued and a final completion report after the funds are fully expended. The MAR Foundation will provide the report template one month prior to its due date.
- Any publicity surrounding the proposed project/program must refer to the support provided by the Maine Association of REALTORS® Foundation.
- No part of the grant may be used for purposes not outlined in this application nor be sub-granted to a secondary grantee.
- MAR Foundation funding will be used for housing-related activities and assistance benefiting persons of low income as defined by the U.S. Department of Housing and Urban Development.
  - Examples of eligible grant funded projects/programs addressing specific, housing-related needs may include, but are not limited to, buying or building new housing, energy, mobility, health and safety repairs to improve and maintain existing housing, down payment assistance, emergency fuel assistance, mortgage, rent and security deposit assistance, emergency housing services for people experiencing homelessness, etc.
  - No part of MAR Foundation’s grant funds may be used for non-housing related expenses, such as food or gift cards to purchase groceries, personal property (i.e., furniture, appliances, household supplies and linens), moving truck, transportation, or relocation costs, personal hygiene products, clothing, childcare, direct payments to clients, etc.
- The applicant does not discriminate for service, employment, membership or leadership based on race, color, sex, physical or mental disability, familial status, ancestry, sexual orientation, gender identity, or national origin as defined in Maine state law or because the person sought and received an order for protection under Title 19-A, section 4007.
- The listing and/or sale of any real property within the scope of this grant application shall not exclude the use of a REALTOR® in the real estate transaction.

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## V. Signature

I certify that the information contained herein is true, accurate, and complete to the best of my knowledge. This application shall remain the property of the Maine Association of REALTORS® Foundation.

_____	_____
Applicant Printed Name	Applicant Signature
_____	_____
Title	Date

### Applicant Information:

Legal Entity: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ FAX: \_\_\_\_\_

Email: \_\_\_\_\_

### Grant Administrator Information:

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ FAX: \_\_\_\_\_

Email: \_\_\_\_\_

### DEADLINE FOR APPLICATION:

Completed applications must be received in the MAR Foundation Office at 19 Community Drive in Augusta prior to 5 p.m. on Friday, March 24, 2023. Proposals received after the deadline will not be considered. All submissions require a signature. Faxed applications will not be accepted. Grants are awarded on a competitive basis.