

**MREIS OPEN HOUSE SEARCH:** If you are participating in Maine Open House Day on Sunday, May 16, and would like your listing to appear in an Open House search in MREIS, here are the instructions to enter an open house, log into MLXchange:

On the Home Page, click Modify or Add New Listings.

Enter the MLS # of the listing and click the green button.

On the next screen, click Open Houses, then click Add an Open House.

Fill in the Open House Information and click the Submit button.

The open house will appear in MLXchange in Search / Open House; on the public and private sides of MREIS website (mainelistings.com)click on the Open House tab; and also automatically at Realtor.com, if you purchased their listing enhancement feature.